



Serving. Training.  
Energizing Partnerships.

# Partnership Agreement

between

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(Church)

and

**Canadian Baptist Ministries**  
Facilitating ministry in

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(Partner Country)

## Purpose of STEP

STEP is a new model for churches who want to go deeper in building relationships with Christians in the developing world. The STEP program is designed to give our most innovative and munificent churches the opportunity to partner and connect with a specific country through CBM. This program is an initiative that invites Canadian churches to move beyond financial support. STEP churches are direct stakeholders in the work of nurturing passionate discipleship for local and global mission.

CBM is committed to building relationships by acting as a liaison between churches and our international partners.

### STEP Church agrees to:

Program commitment:	3 years
Financial commitment:	Minimum of \$10,000 each year to CBM, which will be directed to support on-going, identified ministries with the international partner. All financial contributions from the church to the partner country are facilitated by CBM.
Ministry commitment:	Minimum of 1 short-term ministry trip to the international partner within the 3 year commitment

### In return, CBM will provide the STEP church with:

- Educational support, including print material on the partner country
- Updates every year reporting on how your ministry funds have been used to advance God's work
- Priority short-term ministry facilitation to the partner country during the 3 year commitment (short-term ministry trip costs are in addition to the STEP program fees)
- Participation by CBM staff (including global field staff) with church missions committee each year during the 3 year commitment
- Priority scheduling for speakers from the partner country when in Canada. CBM will pay for expenses to Canada, church will incur the costs of the Canadian expenses for the speaker.

## STEP Financial Policy

### Allocation of donation

75% of the contribution will be allocated to areas of focus determined by CBM within partnership agreements.

25% of the contribution will be directed by the church to a specific area of ministry, in consultation with CBM and the international partner.

All donations must be directed to initiatives meeting one of CBM's four strategic drivers:

- Global Discipleship
- Grassroots Leadership Development
- Joint-Pioneer Outreach
- Sustainable Community Development

Cheques should be made payable to **Canadian Baptist Ministries** and remitted either quarterly or yearly.

- In the memo line, please write "STEP" and the country of commitment.
- Send payment to CBM, Attention: STEP Program.

## Agreement Details

STEP Partner and Country: \_\_\_\_\_

STEP Church: \_\_\_\_\_

Church Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

STEP Church Representative: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Church Pastor: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Agreement Commencement Date: \_\_\_\_\_

### Funding Distribution:

75% of contribution will be directed as per CBM allocation for this country.

25% of contribution will be directed by the church. After following the criteria outlined in the agreement, the church has decided to direct this portion of funds to:

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Signature (church rep.): \_\_\_\_\_

Date: \_\_\_\_\_

Signature (CBM rep.): \_\_\_\_\_

Date: \_\_\_\_\_

### **Cancellation of agreement:**

The STEP agreement may be amended or cancelled by either the STEP church or CBM during the 3 year commitment, providing 90 days written notice is given.

### **Caveat re: financial participation**

CBM and the international partner request that all funds be directed through official CBM channels. There will always be requests from individuals and congregations, particularly during the time of visits. 'Pipeline' giving undermines the leadership and ministry objectives of national church leaders. It can also create favoritism, resentments and false expectations. (Please see attached document on Pipelining)